

Promotion Policy



Taylors Lakes
SECONDARY COLLEGE

This policy aims to encourage, motivate and support students to achieve their maximum potential and provide clear expectations to students, their parents and the teaching staff by providing guidelines for assessing student readiness for entry into the next year level.

REQUIREMENTS FOR PROMOTION

In considering whether a student is to be promoted to the next year level, four areas will be taken into account:

1. the number of units satisfactorily completed
2. the student's level of achievement in the assessment tasks
3. the student's attendance rate in each unit
4. the student's willingness to engage with supports offered to them e.g. Tutoring, Homework Club
5. any other relevant information which may affect the final decision

For the purposes of the policy, the term 'unit' refers to one semester of a subject.

YEAR 7 – 9

Satisfactory Completion of each Unit

In order for a student in Year 7, 8 or 9 to receive a Satisfactory (S) assessment in a unit they must:

1. achieve an overall average of *At Standard* for the *Commitment* rating on Progress Reports for the semester
2. submit each summative assessment task
3. meet the requirement of attending at least 90% of classes* in the unit (*Based on actual class attendance and school approved absences)

Minimum requirements for promotion to Year 10:

Year 9 students are required to satisfactorily complete:

- 11 out of 16 units over the year
- at least 6 out of 8 units in Semester 2
- at least one unit of English
- at least one unit of Maths

YEAR 10

Satisfactory Completion of each Unit

In order for a student to receive a Satisfactory (S) assessment in a unit they must:

1. achieve an overall average of *At Standard* for the *Commitment* rating on Progress Reports for the semester
2. submit each summative assessment task
3. meet the requirement of attending at least 90% of classes* in the unit (*Based on actual class attendance and school approved absences)
4. achieve a minimum of 40% on the semester exam

Minimum requirements for promotion to Year 11 (VCE and VCE VM):

Students are required to satisfactorily complete:

- 8 out of 12 units over the year
- at least 4 out of 6 units in Semester 2
- at least one unit from the English group of subjects
- at least one unit from the Maths group of subjects
- achieve a minimum of 40% in at least 8 out of 12 Semester exams, including one in English and one in Maths

YEAR 11

Satisfactory Completion of each Unit

In order for a student to receive a Satisfactory (S) assessment in a unit they must:

1. achieve an overall average of *At Standard* for the *Commitment* rating on Progress Reports for the semester
2. achieve an 'S' for each outcome
3. meet the requirement of attending at least 90% of classes* in the unit (*Based on actual class attendance and school approved absences)
4. achieve a minimum of 40% on the semester exam

Minimum requirements for promotion to Year 12 VCE VM:

Students are required to satisfactorily complete:

- 8 out of 10 units over the year
- at least one unit of Literacy, Numeracy, Work Related Skills, Personal Development Skills
- at least one unit of VET
- both Structured Work Placements

Minimum requirements for promotion to Year 12 VCE:

Students are required to satisfactorily complete:

- 8 out of 12 units over the year
- at least 4 out of 6 units in Semester 2
- at least one unit from the English group of subjects
- achieve a minimum of 40% in at least 4 out of 6 Semester 2 exams, including from the English group of subjects

IMPLEMENTATION

Semester 1

The relevant Sub-School Team will review achievement data by the end of Term 1 to identify students at risk of not meeting course requirements to support rectification.

- Year 7 – 9 students who do not satisfactorily complete at least 5 units in Semester One
- Year 10 – 12 students who do not satisfactorily complete at least 4 units in Semester One will be required to attend an interview with their parents and the relevant Sub-School Team.

The purpose of the interview is to:

- gain parental support in assisting improved student learning outcomes
- implement strategies for improving student learning in Semester 2
- establish an agreed process for monitoring student learning

Semester 2

Subject allocations for the following year determined through the course counselling process will be treated as a *provisional course allocation* only. Year 11 students who have received either a Unit 1 or Unit 2 N result and wish to continue with the subject in Year 12 will need to apply to the Senior School Team to review.

Students who do not satisfactorily achieve the promotion requirements at the end of Semester 2 will not automatically be promoted into a full course at the next year level. In this case, the relevant Sub-School Team will conduct an interview with the student and their parents. This interview will determine the best pathway for the student.

Alternatives could include:

- completing a bridging course at the end of the year in preparation for a Unit 3 & 4 subject the following year
- completing a bridging year with a mix of subjects at the current level and the next level
- repeating the year
- continuing their education at another institution

Each student will be reviewed on an individual basis.

Final decisions regarding course allocations rest with the Principal.

Students on Modified Programs

Careful consideration will be given to the pathways for students on modified curriculum programs. These students will be considered on an individual basis, taking the student's individual learning needs into account. However, it will generally be the case that only students who have met the minimum standards detailed above for un-modified results should continue into the VCE. Consultation will take place between the College, the student and their parents/guardians to determine the most appropriate pathway.

Special Consideration

Extenuating circumstances may be considered in determining a student's suitability for promotion.

Such circumstances could include:

- prolonged illness
- extended absences (e.g. overseas)
- time of arrival at the College
- English language skills
- other personal circumstances

SUPPORT

The College provides a range of programs to maximise the success of each individual student. These programs are aimed at enhancing a student's chances of both academic and personal success.

Endorsed by School Council 29/5/24.

This policy will be reviewed in 12 months.